

The Place To Meet



Coventry
Jesus Centre

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The Gateway Hall

The Gateway Hall is the largest venue for hire in the Coventry Jesus Centre. It is a carpeted room and is ideal for conferences, receptions, workshops and music or drama events.

It is equipped with a full lighting rig, which is available for hire on request, and a substantial PA* is also available.

We also have a stock of 200 chairs and a selection of tables to suit the requirement of your event.

Dimensions - 14m x 12m

Capacity - 200 (seated theatre style)



Additional Features

The rear of the Gateway Hall opens to the lower Training Room providing space for a 25 seat overflow.* There is a small serving hatch to the Training Kitchen, suitable for serving drinks and light snacks.* PA, Lighting and Staging are also available.** Please check the links in the left hand panel.

Notes -

* Additional charges apply

**Due to restraints imposed by the local authorities, amplification must be finished by midnight.

Hire Charges

£25.00 per hour including VAT

£21.28 per hour excluding VAT

All lettings must include set up and closure time. To qualify for VAT exemption proof of charitable status must be produced.



The Bridge Lounge

The Bridge is ideal for small meetings, training sessions and workshops.

It is a carpeted room and has a small 'break-out' room and male and female wc's attached to it.

We also have a stock of chairs and a selection of tables to suit the requirements of your event.

Dimensions - 5m x 5m

Capacity - 50 Seated (rows)

Additional Features

The Bridge Lounge has access to male and female wc's and a small 'breakout room'. There is also a 'drinks station' with boiling water on tap.

PA, is also available. Additional charges apply

Hire Charges

£10.50 per hour including VAT

£8.94 per hour excluding VAT

All letting must include set up and closure time. To qualify for VAT exemption, proof of charitable status must be produced.



The Training Room

Are you planning a training session or seminar? Do you need a formal space for your group to meet and plan away from the workplace?

The Training Room is ideal for small workshops, seminar or break out groups to meet. Seating up to 25 people in rows, the Training Room can also be opened out onto the Gateway Hall as an overflow.

Additional Features

Should you need flip charts, pens or white boards, these can all be made available at an extra cost.

The Training room also has it's own telephone line and is in easy range of the Centre's free wireless Internet access. There is also a sound system and an overhead projector can also be supplied.

A selection of tables and chairs are also available.

Dimensions – 3.5m x 7m

Capacity – 15 seated

Hire Charges

£12.50 Per hour (Inc VAT)

£10.64 Per Hour (Exc VAT)



The Gateway Kitchen



The Gateway Kitchen is a convenient drink/snack station for events in the Gateway Hall with a serving hatch that opens onto the hall. It's ideal if you are serving a small buffet or drinks to guests or delegates at your event.

Dimensions - 4m x 3m

Additional Features

It is equipped with a gas cooker, microwave and refrigerator and urn and can be used for small-scale catering requirements.

There is a limited amount of utensils available - it is advisable to check and, if needed, bring your own.

Hire Charges

£15.50 including VAT

£13.19 excluding VAT

Prices for the Gateway Kitchen are per hour unless it is in conjunction with a Gateway Hall letting when the charge is a single flat rate.

The Upper Well Cafe

If you're planning a small informal event then the Upper Well Café is the ideal place.

The Café is open from 11:30am – 2:30pm Tuesday to Friday and is available for private hire at all other times. Once a month on a Friday evening 'Live at the Well', a live music and poetry event takes place in the relaxed café atmosphere.



During the café hours there are three computers available to customers to surf the web or check their email. We also have a wireless 'always on' Internet connection for those who like to use their laptops.

For your private event you may just want to use the space as it is or you may want the café serving drinks to your guests.

Additional Features

- 3 x Public Access PC's plus Wireless Internet access
- Vending machine with soft drinks and snacks available when the café is closed.
- Drinking water fountain.
- PA, is also available. Additional charges apply.

Capacity – 75 Standing – 50 Seated

Hire Charges

£10.50 including VAT per Hour

£8.94 excluding VAT per Hour



Accessories

Lights

The Gateway Hall is fully equipped with two fully loaded lighting bars. Our lighting technicians can advise you on what you may need for your event and can be on hand throughout the event.

<i>Description</i>	<i>Rate</i>	<i>Inc VAT</i>	<i>Exc VAT</i>
Standard Lighting Bar	Per Event	£20.00	£17.03
Additional Lights	Per Event	POA	POA
Technician Charge Dependent on availability	Per Hour	£10	£8.51

PA

The Coventry Jesus Centre has a number of PA Options for the various rooms you may want to hire. The Gateway Hall is equipped with a 1.5k PA rig with up to 32 channels available. Our own engineer controls this so you don't need to worry about the technical side of things. At the other end of the scale is our 200 watt system with 8 channels, ideal for the Upper Well café or Bridge lounge or for smaller events in the Gateway hall.

<i>Description</i>	<i>Rate</i>	<i>Inc VAT</i>	<i>Exc VAT</i>
Option1 Gateway Hall 1.5k PA 2 x Peavy Hi-Sys FOH Speakers 2 x Peavy Hi-Sys Subs 2 x Monitors 32 Channel desk with effects 3 x microphones (SM58) 4 x DI box (Include Technician charge with this option)	Per Event	£50.00	£42.55
Option 2 2 x Peavy Hi-Sys FOH Speakers 2 x Monitors 12 Channel desk 2 x microphones (SM58) 2 x DI box (Technician Optional)	Per Event	£30	POA
Option 3 Yamaha 200w Mixer/amp 2 x Wharfdale EV Speakers 2 x Microphones	Per Hour	£20	£17.03
Additional Microphones/DI boxes	Per Event	£5	£4.26
Technician Charge Dependent on availability	Per Hour	£10	£8.51

Accessories

Presentation Aids

<i>Description</i>	<i>Rate</i>	<i>Inc VAT</i>	<i>Exc VAT</i>
Flip Chart + 2 Pens	Per Event	£20	£17.03
OHP (+ Screen or White Wall)	Per Event	£15	£12.77
White Board + 2 Pens	Per Event	£10	£8.51
Extra Tables + Chairs	Dependent on Availability	Free	Free

Day Delegate Rate

Look after the people attending your event with our Day Delegate pack.

- Two servings of tea and coffee with a selection of biscuits.
- Iced water and fruit juice.
- Stationary Pack including an A4 pad, pens and a wallet/folder .
- Optional Buffet Lunch.

<i>Description</i>	<i>Rate</i>	<i>Inc VAT</i>	<i>Exc VAT</i>
DDR with Buffet Lunch	Per Delegate	£25	£21.28
DDR (No Lunch)	Per Delegate	£15	£12.77

Catering

The Coventry Jesus Centre is home to the Upper Well Café, which provides a range of light snacks, and lunch options as well selection of soft drinks and fair trade tea and coffee.

There are also a number of catering and self-catering options at the Coventry Jesus Centre. Please speak to a member of our lettings team about your requirements.